**ZZGL\_TRANS\_DTL Data Dictionary**

**Table Overview**

ZZGL\_TRANS\_DTL is a PeopleSoft table created by LSUHSC. It is rebuilt every night and is only available in the Financials Reports (RPT) database. This table creates a repository of many commonly used transactional data elements and in some cases (such as AP) expands summarized journals down to the transaction level. This table includes data that is not recorded in the accounting tables (LEDGER, JRNL\_LINE and JRNL\_HEADER) such as budgets, encumbrances and pre-encumbrances.

Below is a brief description of each field in this table:

**BUSINESS\_UNIT\_GL** – General Ledger (GL) Business Units are used to segregate transactions and account balances for reporting purposes. The LSU Health Sciences Center Enterprise (LSUHSC-NO, LSUHSC-SH and HCSD) has created twelve GL business units. LSUNO is the only GL business unit created for LSUHSC-NO.

**DEPTID** – The department code is used to segregate transactions by LSUHSC-NO department. The basic department code structure is as follows:

* School of Allied Health departments begin with 105
* School of Dentistry departments begin with 122
* School of Medicine Basic Science departments begin with 110
* School of Medicine Clinical Science and Administrative departments begin with 149
* School of Graduate Studies departments begin with 135
* School of Nursing departments begin with 155
* School of Public Health departments begin with 158
* All other department numbers represent central administrative and University wide departments

**ACCOUNT** – An account is a label used for recording and reporting in units of money, assets owned, liabilities owed, and transactions or other economic events that result in changes to assets and liabilities (i.e. revenues and expenses). Accounts are the building blocks of all accounting systems. LSUHSC-NO’s basic account structure is a follows:

 Assets – accounts between 100000 and 199999

 Liabilities – accounts between 200000 and 299999

 Net Asset (Fund) Balance – accounts between 300000 and 399999

 Revenues – accounts between 400000 and 499999

 Expenses - accounts between 500000 and 599999

The ZZ\_GLTRANS\_DTL table only contains revenue and expense accounts.

**FUND\_CODE** - The fund code is used to segregate transactions that have similar accounting rules. Some of the most common funds used by LSUHSC-NO are:

 Fund 111 - State Appropriated

 Fund 112 - Auxiliary Enterprises

 Fund 113 - Current Restricted Funds

 Fund 114 - Interagency Transfers

**PROGRAM\_CODE** - The program code is used to classify how funds are used (i.e. Instruction, Research, Public Service, etc.). Some of the more common program codes include:

00001 Instruction

10001 Research

20001 Public Service

30001 Academic Support

40001 Student Services

50001 Institutional Support

60001 Operation and Maintenance of Plant

70001 Scholarships

**CLASS\_FLD** – This Class field is used to define the source of funds (i.e. State Appropriation, Federal Grants and Contracts, State Grants and Contracts, etc.). Some of the more common class codes are:

10105 State Appropriation & Self generated funds

10205 State Interagency Transfers

20200 Federal Grants and Contracts

25200 State Grants and Contracts

35200 Private Grants and Contracts

**BUDGET\_PERIOD** – Budget Periods are used to segregate transactions for budget reporting purposes. This field currently only applies to Fund 111 transactions and is in the format of FY\_9999. For example, the budget period for FY 2012 is FY\_2012.

**PROJECT\_ID** – The Project ID is a 10 character code used to group related revenues and expenses together such as a grant, contract or similar cost objectives.

* Interagency Transfer projects begin with the number 4
* Sponsored Projects (i.e. Grants and Contracts) begin with the number 1
* Other current restricted fund non-sponsored projects begin with the number 5

**JOURNAL\_DATE** – This is the date assigned to the journal. This date is used to determine the accounting period in which a journal is posted.

**SOURCE\_TABLE** – This field identifies the source table for the data.

**JOURNAL\_ID** – This field contains the journal identification number. The first two to four characters identify the type of journal. Below is a list of the more common journal types:

* AP Accounts Payable
* AR Billing and Accounts Receivable
* BPR Resident Beeper and Admin Fees
* CRV Cash Receipts Voucher
* FB Fringe Benefit Allocation
* HR00 Payroll System Journal
* HRAJ Payroll System Change in Source of Funds (i.e. "Retro")
* IAX Auxiliary Enterprises Internal Billings
* IC00 Indirect (F&A) Costs Allocation
* ICAJ Indirect (F&A) Cost Allocation Adjustments
* IT Internal Billings (Transfers)
* JEAR Contract Related Department Journal Entries
* JEAX Auxiliary Enterprises Reclassification Entries
* JEDP Department Initiated Journal Entry
* JEGC Gas Cylinder Journal Entry
* JEMS Miscellaneous Journal Entry
* JEMSY Year End Closing Journal Entry
* JERB Residual Balance Close Out Journal Entry
* JESP Grant Related Department Journal Entry
* PCD Procurement Card Entry
* REGA Student Registration Entry
* WR Wire Transfers (Incoming and Outgoing) Entry

**JOURNAL\_LINE** – This field contains the line number of the journal.

**ACCOUNTING\_PERIOD** – This field contains the Accounting Period that the journal was posted in. The Accounting Period unit is a calendar month and is number consistent with a fiscal year ending June 30th. For example, July is period 1 and June is period 12.

**BUSINESS\_UNIT\_AP** – This field contains the Accounts Payable business unit. Below is a list of the LSUHSC-NO accounts payable business units:

* LSUNA - LSUNO Auxiliary Enterprises
* LSUNE - LSU New Orleans Employees
* LSUNO - LSUHSC New Orleans Vendors

**SOURCE** – This field contains the source code of the journal entry. This field is blank for transactions that are populated by tables other than the JRNL\_LN table.

**MONETARY\_AMOUNT** – This field contains the amount of the transaction.

**TRANS\_SOURCE** – This field is similar to the Source field except that it contains codes for transactions that originated from sources other than the JRNL\_LN Table. Examples include BUD for budgets and AP for accounts payable.

**POSTED\_DATE** – This is the date the journal posted to the general ledger.

**JRNL\_LN\_REF** – This is a ten character field that can contain some additional information about the transaction. For example, this field contains the EmpID for payroll transactions.

**LINE\_DESCR** – This is a thirty character field that can contain some additional information about the transactions. For example, this field contains the check date on payroll system retroactive change in source fund journals.

**PAYEE\_ID** – This field contains the EmpID for HR transactions and the vendor number for AP transactions.

**PAYEE\_NAME1** – This field contains the employee name for HR transactions and the vendor name for AP transactions.

**REQ\_ID** – This field contains the requisition number.

**REQ\_LINE\_NBR** – This field contains the requisition line number.

**PRE\_ENCUM\_AMOUNT** – This field contains the pre-encumbrance amount.

**BUSINESS\_UNIT\_PO** – This field contains the Purchasing Business Unit. The New Orleans Purchasing Business Units are:

* LSUNA - LSUNO Auxiliary Enterprises
* LSUNO - LSUHSC New Orleans Vendors

**PO\_ID** – This field contains the Purchase Order number.

**PO\_LINE\_NBR** – This field contains the Purchase Order line number.

**ENCUMBERED\_AMOUNT** – This field contains the amount of the encumbrance.

**VOUCHER\_ID** – This field contains the AP voucher number.

**VOUCHER\_LINE\_NUM** – This field contains the AP voucher line number.

**PYMNT\_ID\_REF** – This field contains the check number of any payments to the vendor.

**FISCAL\_YEAR** – This field contains the Fiscal Year in which the transaction was recorded.

**BUDGET\_AMOUNT** – This field contains the budget amount. This field is only populated on budget journals.